MEETING MINUTES

# Topic: Calling Companies and County

## Monday, February 24, 2020

## 10:30 am– 12:30 am

**Minutes recorded by \_Rachel Watanabe\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** **Rachel Watanabe**

**Attendees: Rachel Watanabe, Toren Schurb (late by 17 minutes), and Jayne Sandoval (late by 5 minutes)**

**Please bring:** Laptops/device to access online team docs; be prepared to make calls during the meeting, create/add to the questions/concerns list on Google Drive, and prepare phone numbers that are to be called

**Table 1. Record of meeting.**

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| --- | --- | --- |
| 10:30 am to end | **Talking about questions to be asked and this weeks’ meetings*** Discussion led by Rachel Watanabe
* Rachel waited for the team to arrive
	+ 5 minutes for Jayne
	+ 17 minutes for Toren
* Need to meet with Willy for COE error
	+ Toren still needs to email Willy
	+ discussed meeting with Willy on Wednesday at 12:30 pm
		- Toren stated composing the email
* Team’s weekly meeting with Willy
	+ Rachel’s Exam got pushed back to Friday will most likely be late to the weekly meeting if held at normal day and time
	+ Jayne would have to leave early if held at normal day and time if held at the normal time due to a field trip
	+ Asking Willy if the Wednesday meeting can be our weekly meeting or more weekly meeting back on Friday so both Rachel and Toren will be present for the full meeting
	+ Toren will email Trevas about any changes to weekly meeting once they are finalized
* Looking at the Nocturnal low-level jet research in Colorado done by NREL
	+ to see if the reason why all current wind farms are at 80 m hub height
 | MEP Room |
| 11 | **Calls*** Discussion led by Toren Scherb
* Vestas:
	+ was unavailable during the time we called but we left a
* Tom
	+ did not pick up his phone but we left a voice message
 |  |

**Table 2. Tasks Assigned.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Person Assigned**  | **Due Date** | **Date Complete** |
| Complete runs within Openwind (& upload blb and data) for 2 types of turbines each type having a 100 and 80 m hub height (at less 4 runs total) [EC and annual Levelized COE] (>=8 runs each)[Changes: only need 2-4 runs since we can’t get ahold of SG and may not have 2nd location since it wasn’t shared in file by Toren]  | Everyone | Original:2/20/20@ 4pmExtended: 2/23/20 |  |
| Select a final site location and turbine | Everyone | Original:2/15/20 @10pmExtended:3/8/20 |  |
| Email and set up a time to work with Willy if the team can’t figure out with is wrong with set up for COE | Everyone | 2/23/20 | 2/24/20 |
| Finish assigned sections of the implementation Memo  | Everyone | 2/28/20 |  |
| Look into more detailed permitting/zoning for Powers County | Rachel | 2/24/20 | 2/24/20 |
| Make a Google Doc with questions/concerns for Tri-state, Prowers County, Tom, Vestas based off of this meeting with Karin  | Everyone | 2/24/20before meeting | 2/24/20:Rachel (before the meeting)Jayne (at the meeting) |
| Contact Tri-State, Vestas, Tom and Powers County at the meeting with pre-planned questions/concerns(Toren as our outreach person will continue to try and make contact) | Everyone | 2/24/20ASAP | reached out but no response |
| Fix site locations within the blb file based on newfound information on the county and proposed wind farm site locations | Toren | 3/2/20 |  |

**Next formal meeting: 2/26/20, Willy’s Office, EGR Building, at 12:30 pm.**